



Knowsley Council

Our reference: LCWHISTONP1

August 2025

To the Occupier

Dear Sir / Madam,

PROPOSED EXPERIMENTAL PARKING MANAGEMENT SCHEME – WHISTON HOSPITAL AREA

Some of you may recall that we wrote to you previously, just prior to the COVID 19 pandemic, regarding our proposals to introduce parking management measures throughout the vicinity of Whiston Hospital. Many of you supported these proposals, and since then, we have received several requests to make changes and/or to extend the area covered by these restrictions. And, given some of you will not have been consulted before, I thought it was best to revisit this and provide some background information as detailed below.

Over a prolonged period of time, concerns have been raised with the Council regarding non-residential parking in the area. This parking is mainly associated with staff of and visitors to Whiston Hospital, Whiston Railway Station and during drop off and pick up times at Whiston Willis Primary School and St Edmund Arrowsmith Catholic Academy. As a result, this parking has been reported to cause obstruction, access problems, impact road safety and be detrimental to residential amenity.

In locations where parking is causing problems, the Council will consider implementing remedial measures. In this case, and having considered the source of the parking problems, the best solution would be to consider a permit holder only parking scheme, consistent with other roads in the area, as described in this letter and as shown in drawing numbered PT/TM/6545/02/A attached. The proposed scheme would operate between 7am and 7pm, Monday to Friday, unless requested otherwise. The plan also shows some additional changes in the form of single yellow lines, preventing ongoing dangerous and obstructive pavement parking, along Milton Avenue and some adjoining roads, which would restrict all parking and waiting from 8:30am to 9:30am and 2:30pm to 4:30pm, Monday to Friday. Lastly, various sets of double yellow lines will be introduced in the area to prevent any parking at all times as per the plan enclosed.

Whilst schemes of this nature can prove successful, it should be appreciated that residents do not always universally support them. For example, some residents do not support permit only parking due to the strict limitations on permit numbers, which can impose a restriction on visitors and residents may consider themselves to be worse off than before.

Similarly, and in order for the scheme to work effectively, legitimate visitors must be given a reasonable time to park their vehicle, obtain a permit and display it in their windscreen. Our Civil Enforcement Officers usually apply a 5-minute observation period before issuing a Penalty Charge Notice (PCN). Some residents have previously raised concerns about the need for a 5-minute observation period; however, we have found that this approach works well in other nearby streets in your area.



Accordingly, it is important that the schemes only operate during periods when non-residential parking occurs and prior to progressing matters further the Council would like to gauge your opinion not only on the principle of implementing a parking management scheme at this location, but also on the most suitable type of restrictions. We have therefore decided to introduce these measures on an experimental basis. In doing so, we will invite comments for the first six months of the scheme's operation. This will allow us to monitor the situation and determine whether to make any changes to the proposals, prior to deciding whether to make the scheme permanent. Please provide your feedback via highway.consultations@knowsley.gov.uk

The purpose of this letter is to advise you that informal parking enforcement, in the form of Warning Notices, will start once the signs and road markings are fully installed and will take place for a period of 2 weeks. It is anticipated that this period will begin in September 2025, at the start of the school term.

It is important that you and your visitors get into the habit of always displaying a valid permit.

Accordingly, residents can now apply for a parking permit online at <http://knowsleypermits.apcoa.com/> and follow the online instructions. Supporting documentation should be uploaded in either jpeg or gif format. You can also apply by post at the following address: Knowsley Parking Services, PO BOX 1010, Middlesex, UB8 9NT.

If you require a paper application form please contact our Customer Service Team on 0345 3190430 (local call rates apply) or by email to PCN.Knowsley@apcoa.com. Please note that original documentation will be returned with your permit, photocopies will be shredded.

A resident's parking permit can be issued for every car registered to the property, therefore please provide a copy of your current V5 Logbook or your full Motability agreement (including your address and VRM) or Certificate of Motor Insurance (showing your vehicle details and your name and address). It is essential to provide this information otherwise the permits cannot be issued. I appreciate that some of you may have lease cars and company vehicles etc. If you are not the registered keeper, please supply a letter of authorisation from the vehicle owner i.e. Company etc, stating that you are the usual keeper and user of the vehicle. The letter should include your name, address and vehicle details. If not a company, please supply the insurance showing you are the main driver of the vehicle.

Each property is also eligible for one visitors parking permit. To receive this, please provide one proof of residency showing your address. A recent utility bill or council tax bill is acceptable.

Business permits will only be issued for vehicles registered in the name of the Business at an eligible address (a copy of your logbook or statement/certificate of motor insurance will need to be provided). Generally, businesses will be restricted to a maximum three visitor permits per business; however, we do appreciate that the nature on businesses do vary and will consider each application for more than three permits on their own merits.

Failure to complete all the necessary fields may result in your application being returned to you and will cause a delay in the permit being issued.

It is necessary that you obtain your permits as soon as possible. If you have any queries regarding your permit, please do not hesitate to call APCOA on 0345 319 0430.



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Should you have any queries regarding the scheme please do not hesitate to contact me via highway.consultations@knowsley.gov.uk

Please let me know if you require PDF versions of the plans and I will happily email them to you. Also, if you require the information to be provided in an alternative format, please visit <https://www.knowsley.gov.uk/streets-roads-and-transport/roads/highways/highways-consultations> or contact me via email.

Yours faithfully

Luke Campbell

Highways and Capital Delivery

Attached: Frequently Asked Questions and Drawing PT/TM/6545/02/A

Frequently Asked Questions

How will our comments be used?

Your comments are important to us. We will fully consider all your comments before deciding whether to progress the proposals further and to achieve the optimum balance to service the needs of residents, businesses, and visitors.

Which properties would be eligible for permits?

Dragon Lane	Numbers 24 to 185 inclusive
Castlewell	Numbers 1 to 37 inclusive
Oldfield	Numbers 1 to 5 inclusive
Dragon Crescent	Numbers 1 to 10 inclusive
Dragon Drive	Numbers 1 to 54 inclusive
Pinnington Road	Numbers 1 to 69 inclusive
Harptree Close	Numbers 1 to 6 inclusive
Peel Close	Numbers 1 to 10 inclusive
Ramsey Close	Numbers 1 to 15 inclusive
Shelley Place	Numbers 1 to 10 inclusive
Oak Road	Numbers 1 to 44 inclusive
Oak Close	Numbers 1 to 14 inclusive
Weyman Avenue	Numbers 1 to 68 inclusive and The Sensory Hive
Walpole Avenue	Numbers 1 to 89 inclusive

How many permits can I apply for?

Resident permits will only be issued for vehicles registered in the name of a resident at an eligible address (a copy of your logbook or statement/certificate of motor insurance will need to be provided).

Only a single visitor permit will be issued per residential property (proof of residency would have to be provided).

Business permits will only be issued for vehicles registered in the name of the Business at an eligible address (a copy of your logbook or statement/certificate of motor insurance will need to be provided). Generally, businesses will be restricted to a maximum three visitor permits per business; however, we do appreciate that the nature on businesses do vary and will consider each application for more than three permits on their own merits.

Will there be any exemptions for disabled blue badge holders?

No. Blue badge holders would also have to display a valid residents' or visitor parking permit to park within the proposed permit parking area. Usual blue badge concessions would apply to double and single yellow lines.

Can I use my permit to park in other roads in the area?

Yes, however, there is an expectancy that most people will park as close as possible to their own home or the property / premises they are visiting.

Will vehicles be required to display a permit whilst parked on a driveway/private land within the Permit Parking Area?

No. Parking permits would only need to be displayed when a vehicle is parked on-street within the permit parking area or bay during the operational times.

Could I have more than one visitor permit as a resident within the scheme?

No. All permit parking schemes in Knowsley operate under the provision of a single visitor permit per residential property in addition to a permit for each vehicle registered to each address. Any additional visitors will be required to park off-street or find an alternative unrestricted parking space.



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What happens next?

The Council will carefully consider all responses received, over a period of up to six months, and provide feedback before deciding to make changes, remove restrictions and/or make the scheme permanent in full or in part.