



Knowsl@y Council

Application for a Street Trading Consent

VARIATION APPLICATION

CONSENT NUMBER.....

Applicant Information

Full Name _____ Title: _____

Address: _____
Number *Street Address*

_____ *City* *Post Code*

Phone: _____ Email _____

NI number _____

Second Applicant (where applicable)

Full Name _____ Title: _____

Address: _____
Number *Street Address*

_____ *City* *Post Code*

Phone: _____ Email _____

NI number _____

Are there any criminal matters
pending against you?

YES NO
☐ ☐

If yes,
explain:

Variation Application

Please tick the boxes to confirm which elements of your consent you wish to vary:

☐ **Trading location or List of Streets- (Please detail any additional locations/streets below- continue onto another sheet if necessary)**

☐ **Trailer/stall/vehicle being used for trade**

For trailers or stalls-

Please describe the trailer or stall including dimensions. Please note you must also include a photograph)

For Vehicles-

Make _____

Model _____

Registration _____

☐ **Trading hours**

Please detail the days of the week and hours you wish to trade

☐ **Articles to be sold**

Please detail the articles you wish to sell

☐ **Trading Assistants**

You may register up to 3 people who will assist you in your trading business. If you need to register more, continue on a further sheet, but a further fee will be charged per assistant:

Full Name	Date of Birth	Home Address
1.		
2.		
3.		

Supporting Documents

Please tick the boxes to confirm you have enclosed the following documents where they are applicable:

- ☐ DBS Basic Disclosure Certificate which is no more than 30 days old on the date of application (For ALL new trading assistants)
- ☐ Photographic identification (must be provided by applicant and ALL new trading assistants- this MUST be a DVLA driving licence if you trade from a vehicle)
- ☐ Current Certificate of insurance of third party public liability cover for £1,000,000
- ☐ Current M.O.T. Certificate (if using a vehicle)
- ☐ Current Motor Insurance (if using a vehicle)
- ☐ Photographs of Stall/Trailer/Vehicle (where a new one has been specified)
- ☐ Passport photographs of any new trading assistants.

Disclaimer and Signature

I / We,

- declare that all the information I have given in this application is complete and correct:
- declare that I am over 17 years of age (in cases of individual applicants)
- declare I understand and will comply with the Knowsley Council Street Trading Consent Conditions;
- enclose the relevant variation fee in the timescale specified by the Council;
- understand that consents are not transferable;
- understand that the Local Authority will hold this application and any supporting documents on file in line with the relevant document retention policy, and;
- understand that giving false information is an offence and may result in prosecution and or a street trading consent being refused or revoked:

Signature

: _____ Date: _____

Signature

: _____ Date: _____

Checklist (For Office Use Only)	
Disclosure Numbers	Trader: Assistant1 Assistant 2: Assistant 3:
IDOX Ref:	
Inspection Satisfactory?	