



Knowsley Council

## APPLICATION FOR A NEW MEMORIAL

Application to fix a new/replacement memorial in ..... Cemetery

Grave Number ..... Section .....

A drawing showing all dimensions of the proposed memorial must be shown overleaf.

All inscriptions must be stated in full on the reverse.

I hereby authorise Messrs .....

Memorial Masons of .....

to carry out the work detailed above in accordance with the drawing shown overleaf.

Print Name ..... Grave owner/applicant

Signature of grave owner ..... Date .....

Address .....

**The grave deed has/has not been produced** – Signed ..... (Mason)

Where the deed has not been produced, the section below must be completed by the grave owner.

I hereby declare that I am unable to produce the Deed of Grant in respect of the above grave, purchased by ..... the same having not been sold, transferred or otherwise dealt with. I am the lawful owner of such right and I hereby consent to the works outlined above and, in consideration of the Council permitting this to be done, I do hereby agree to indemnify you against the consequences of your granting such permission.

Name ..... (Applicant)

Signed ..... (Applicant)

Witnessed Mason ..... Date.....

### For Office Use Only

Fees Received £..... Receipt No..... Date..... By.....

Registration Checked ..... Permit No Allocated..... Issued.....

Grave Ownership Confirmed

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**DRAWING MUST BE SHOWN WITH ALL MEASUREMENTS AND METHOD OF FIXING**

**INSCRIPTION DETAILS**

All new memorials to be erected in the cemetery must not exceed the following maximum sizes:

**Headstones**

Height (including all plinths and concrete foundations) 3'3" (991mm)

Width of memorial 2'8" (813mm)

Depth of base (front to back) 1'4" (410mm)

The Council provides concrete plinths for the erection of a headstone. The overall size of the plinth is 900mm. The graves are in rows back to back. Each grave space is entitled to 410mm (maximum) on the plinth for the erections of a memorial. It is an absolute requirement that the back edge of the memorial base is positioned set to the front of the plinth.

It should be acknowledged that all the above requirements must be conformed to. The Council will recall the stonemason to rectify any works as necessary.

The completed application must be delivered to the Bereavement Services Office at least one week before the permit is required. The permit must be produced at the cemetery concerned prior to the erection of the memorial.

All masons must comply with the Council's regulations and registration scheme.

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