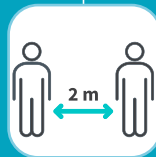

KEEPING YOU SAFE AT COLLEGE



St Helens College



Knowsley
Community
College



KEEPING YOU SAFE AT COLLEGE

As you prepare to join us, we know you will have some questions about what College will be like in September. This booklet will take you through the changes we have made to ensure all the necessary health and safety measures are in place.

As well as keeping you safe, we are committed to making sure you still get the most of out your College experience and that your studies are still as exciting and professional as they can be during this time.



GETTING TO COLLEGE

- We would encourage all students to walk or cycle to College where it is possible.
- Try to limit the use of public transport if you can. If this cannot be avoided, please ensure you are following social distancing guidelines and wear a mask or face covering while travelling. The College will be providing all students with a reusable facemask for this purpose.
- The College's free bus timetable is available on the College websites and bus passes will be issued at the start of term.

SAFETY AT COLLEGE

To help keep students and staff safe and reduce the spread of Coronavirus (COVID-19), we have introduced the following:

- A keep left policy for movement about the campus corridors and staircases.
- Socially distanced social spaces and outside areas for breaks.
- Minimal sharing of workstations and socially distanced classrooms (where possible and required).
- Limiting the use of lifts with a maximum of one person at one time permitted.
- Canteen facilities have been socially distanced, and will offer a range of quick grab and go purchases. Breaks will be staggered to prevent overcrowding.
- Screens to protect students and staff in reception, Student Services and other high volume counter based services.
- Staff will challenge any students who do not appear to be maintaining social distancing rules, or adhering to safety expectations.
- We have introduced student and staff only toilets to reduce usage and overcrowding.



HYGIENE AT COLLEGE

The College has enhanced its hygiene facilities and will promote good hygiene practices.

- You will be expected to wash your hands more often than usual and thoroughly for 20 seconds with soap and water.
- We have installed hand sanitiser stations at key points throughout the College campuses such as receptions, canteens, entrances, lifts, and staircases. You will be asked to use them when entering and exiting the building, and before and after eating.
- We will promote the 'catch it, bin it, kill it' approach, providing more rubbish bins throughout our campuses.
- We will implement more frequent cleaning across our campuses including high-touch areas such as doors, handrails, and handles. Please be mindful to touch things only when necessary.
- We will provide cleaning materials in classrooms. When entering a classroom, you will be expected to use the sanitising gel and wipes available for equipment which is regularly used such as keyboards, desks etc. After use, you will be expected to use sanitising wipes to clean any touched equipment and surfaces.
- Although face coverings are not compulsory whilst on College premises, we will encourage the use of face masks or coverings during break times and when travelling around the campus. Please respect everyone's right to wear a face covering.



WELLBEING AT COLLEGE

We understand that you may be feeling worried and anxious at this time, but our Safeguarding and Wellbeing Team is available to offer you support and guidance.

Please speak to your Personal Tutor, or a member of the Safeguarding and Wellbeing Team if you have any concerns.

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IF YOU FEEL UNWELL

If you or anyone in your household start to feel unwell with Coronavirus symptoms, you should not attend College and should self-isolate at home.

- You should inform your tutor via email that you are unable to attend College.
- You will be asked to self-isolate for up to 14 days and to get a test. A clear result on a test will allow you to re-enter College before the 14 days.
- You must inform us if your test returns a positive result.

The most common symptoms of Coronavirus (COVID-19) are:

- a new, continuous cough
- a high temperature
- a loss of, or change in, your normal sense of taste or smell (anosmia)

Visit **www.gov.uk/coronavirus** for the latest guidance on Coronavirus symptoms.

Information on NHS Test and Trace can also be found at **www.gov.uk/guidance/nhs-test-and-trace-how-it-works**.

We want to provide you with a safe and supportive environment, and we hope that this guidance will reassure you that we are doing everything possible to keep you safe.

The College will continue to monitor government guidance relating to COVID-19 and will update information and guidance accordingly.



St Helens College

