



Application to designate a Neighbourhood Area (Parished Area)
Town and Country Planning Act 1990
Neighbourhood Planning (General) Regulations 2012

Publication of applications on the Knowsley Council website

Please note that the information provided on this application form may be published on the Knowsley Council website. Please contact the planning department for further details.

Regulation 5A of the Neighbourhood Planning (General) and Development Management Procedure (Amendment) Regulations (2016)

Knowsley Council will check the application is valid and then designate the Neighbourhood Area.

In a case where the area specified in the application does not consist of the whole of the parish council's area, Knowsley Council will check the application is valid and then take the following action:

- In accordance with Regulation 6 of the 2012 Regulations (as amended), publicise and invite comments on the application for a period of not less than 6 weeks.
- In accordance with Regulation 6A of the Neighbourhood Planning (General) (Amendment) Regulations 2015, determine the application no later than 13¹ weeks from the date immediately following that on which the application is first publicised.

Please type or print clearly in blue or black ink. All sections must be completed.

This form can be printed and returned by post or saved as a PDF and returned electronically.

- Email: LocalPlan@knowsley.gov.uk
- Post: Local Plan Team, Knowsley MBC, Ground Floor, Yorkon Building, Archway Road, Liverpool, L36 9FB (postage required)

IMPORTANT

This form has been produced to assist Parish or Town Councils in applying to designate a Neighbourhood Area. Applicants do not have to use this form, although a separate Neighbourhood Area application should contain the following:

- A map which identifies the area to which the area application relates;
- A statement explaining why this area is considered appropriate to be designated as a Neighbourhood Area; and
- A statement that the organisation or body making the area application is a relevant body for the purposes of section 61G of the Town and Country Planning Act 1990.

¹ This period will be extended to 20 weeks in a case where the area to which the application relates falls within the areas of two or more local planning authorities.

1. Parish Clerk details:

	Contact 1	Contact 2 ²
Title		
Name		
Postal Address		
Postcode		
Telephone Number		
Email		
Preferred Method of Contact		

2. Relevant body:

Please confirm that you are the relevant body to undertake neighbourhood planning in your area in accordance with section 61G of the 1990 Act and section 5C of the 2012 Regulations.

Yes

No

Name of Parish/Town Council

3. Name of proposed Neighbourhood Area:

Please give a name which your Neighbourhood Area will be formally known.

² Only required if details are different from Parish Clerk

4. Extent of the Neighbourhood Area:

Please describe below and attach an OS plan showing the extent of the area. The description should explain why this area is considered appropriate to be designated as a Neighbourhood Area. This could explain the thinking behind why the boundaries were chosen, a description of the character of the area included and any evidence demonstrating that residents/businesses across the area feel that they identify with this particular neighbourhood.

- Whole parish boundary area
- Part of the parish
- Joint with neighbouring parish (please complete details in section 6)

Continue on a separate sheet if necessary...

5. Intention of Neighbourhood Area:

Please indicate which of the following you intend to undertake within your Neighbourhood Area.

- Neighbourhood Development Plan
- Neighbourhood Development Order
- Community Right to Build Order

6. Additional joint parish details:

If you are applying with an adjoining parish or parishes please give the clerk's details for each parish.

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Declaration:

I/we hereby apply to designate a Neighbourhood Area as described on this form and the accompanying plan.

N.B. In the case of joint parish applications, names from each parish would be required.

Name(s)	Date
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Name(s)	Date
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Checklist

Remember to attach the following with your application:

- OS plan showing the extent of the proposed Neighbourhood Area.