

PROTOCOL REGARDING THE APPOINTMENT OF HONORARY FREEMEN AND HONORARY ALDERMEN

As detailed in Article 4 of this Constitution, the Council has the power to appoint Honorary Freemen and Honorary Aldermen of the Borough. Nominations in this respect will be guided by the following criteria:-

CRITERIA FOR HONORARY FREEMEN

The following criteria should be used for guidance purposes. Any award for Honorary Freemen is subject to Council approval.

- a) proposals for admitting honorary freemen would be based on service to the community and not merely, for example, service to the Council;
- b) there should be no stipulated minimum period of service but it should generally involve some personal sacrifice of time and energy beyond mere association with a particular service;
- c) persons proposed should have some personal or official connections with the Borough or have rendered eminent service in connection with the Borough or from which the Borough has benefited to a greater extent than other boroughs or districts;
- d) in exceptional circumstances consideration should be given to the admission of organisations;
- e) any proposed nomination of a former Councillor should in the first instance be approved in accordance with the Scheme of Delegation, prior to submission to full Council.

CRITERIA FOR HONORARY ALDERMEN

The following criteria should be used for guidance purposes. Any award for Honorary Aldermen is subject to Council approval.

- a) the title would be conferred on persons who have, in the opinion of the Council, rendered "eminent services" to the Council as past Members, but who are no longer serving Members;
- b) nominees would require a minimum period of 20 years past service as an Elected Member of Knowsley Metropolitan Borough Council;
- c) there shall be no specific definition of "eminent services", it being left to the discretion of the Council at the time to assess and recognise any individual's consistent and valued contributions to the activities of the Council and the wellbeing of the borough of Knowsley;

- d) nominees, whilst no longer serving Councillors, should still be resident in the Borough of Knowsley at the time of the award;
- e) any proposed nomination of a former Councillor should in the first instance be approved in accordance with the Scheme of Delegation, prior to submission to full Council.