



Knowsl@y Council

# APPLICATION FOR REPLACEMENT OR DUPLICATE BUS PASS FOR ACADEMIC YEAR 2008/2009

Directorate of Children and Family Services  
Huyton Hey Road, Huyton, Knowsley L36 5YH

Attach one  
passport  
sized  
photograph  
here.

PERSONAL DETAILS

Pupil's Surname

Pupil's Forename/s

Date of Birth

Current address  
  
Postcode:  Tel:

Previous address  
  
Postcode:  Tel:

Date moved

Name of school

DECLARATION

I certify that the bus pass issued to the above named pupil has been **lost / destroyed /stolen** (Please delete as applicable). Please provide further information overleaf.

I hereby apply for a duplicate pass to be issued for which I enclose a **postal order/cheque/cash** for £10.00. Cheques must be made payable to "KMBC".

I accept that under no circumstances will this money be refunded. If the original pass is found, I will return it to the Knowsley Student Support Team at Directorate of Children and Family Services immediately.

I declare that to the best of my knowledge and belief the details given on this form are true and correct.

**Data Protection Act 1998:**

The information that you give on this form will be used for the purpose of processing your application for free transport. The Local Authority is under a duty to protect the public funds it handles and may use the information you have provided to prevent and detect fraud. We may also share this information for the same purpose, with other organisations that handle public funds.

Parent/Guardian Signature

Date

Print name

Relationship to pupil

Please return your completed application form to the above address.

OFFICE USE ONLY

### FOR OFFICE USE ONLY

Date of issue

Receipt Number

Ticket Number

Serial Number

Signed

Fee Received £