



*Knowsl@y Council*

**The Local Development Scheme for Knowsley**

First Review, March 2007

Knowsley Metropolitan Borough Council

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## CHAPTER 1

### INTRODUCTION AND CONTEXT

#### The Local Development Framework for Knowsley

##### 1.1

Knowsley Council has a legal duty to prepare, and then keep up to date, a strategy known as the **Local Development Framework**. This will identify the priorities for new development in the Borough and where this should take place. It will identify what the balance should be between promoting new housing, shops, factories, community and leisure facilities, and protecting and enhancing key environmental assets, such as open spaces and sites of wildlife interest.

##### 1.2

Although prepared at the local scale, the Local Development Framework will also identify how Knowsley will respond to regional and national issues. For example it will identify how decisions affecting land use and development in Knowsley will help to promote the regeneration of Merseyside and the North West as a whole. It will even show how the decisions we take locally will take account of global issues, such as climate change.

##### 1.3

The Local Development Framework will, although primarily focussed on land use and development, have regard to the full range of social, economic and environmental issues faced by the Borough. In doing so, it will work alongside other plans and strategies prepared by the Council and its partners. These will include (amongst others) the Knowsley Community Strategy and the Merseyside Local Transport Plan.

##### 1.4

In preparing the Local Development Framework, the Council will fully engage the local community, which includes a vibrant mix of different groups and interests. The Council will work with stakeholders in identifying the issues to be addressed.

##### 1.5

The Local Development Framework will not be a single document - instead it will be a portfolio of different documents (known as "**Local Development Documents**"). Each Local Development Document will have a specific role and status and be prepared at a time when it is required to deal with the issues. The system will therefore provide flexibility, enabling the Council and its partners to respond rapidly to new challenges.

#### Relationship to the Knowsley Unitary Development Plan

##### 1.6

The requirement to produce a Local Development Framework arises from the Planning and Compulsory Purchase Act 2004. This replaces earlier planning legislation under which the Council had to produce a single plan for the whole Borough, known as the

Unitary Development Plan (or "UDP").

### 1.7

The Council has only recently produced a replacement UDP, which was adopted in June 2006. The replacement UDP will be "saved" within the new system, until most of its policies will be replaced by new Local Development Documents. The legislation allows policies to be "saved" for up to three years (i.e. until 2009). Subject to approval from Government Office for the North West, UDP policies may be "saved" beyond June 2009. The Council is likely to wish to save many of the UDP policies beyond 2009, at least until the adoption of the Core Strategy, which is a key part of the Local Development Framework, in 2010. More detail on this is provided in chapter 2.

## **Regional Spatial Strategy for the North West**

### 1.8

The Regional Spatial Strategy for the North West<sup>1</sup> (or "**RSS**") was published in 2003 and sets the strategic framework within which local planning policy must operate in Knowsley. In January 2006, the North West Regional Assembly submitted a draft of a new Regional Spatial Strategy to the Secretary of State for approval. It is anticipated that the new RSS will be approved in 2007. The RSS forms part of the statutory "development plan". This means that planning decisions must, unless exceptional circumstances can be demonstrated, comply with it.

## **The role of this document (the "Local Development Scheme")**

### 1.9

The Local Development Scheme is a "project plan" which describes the structure of the proposed Local Development Framework. It describes:

- which current policies within the Unitary Development Plan will be "saved", and over what period until they are to be replaced by new Local Development Documents (see chapter 2);
- which new Local Development Documents will be produced and when, including their status, subject matter, and role, and the chain of conformity between different documents;
- key milestones in the production of Local Development Documents including at what stages the Council will seek an input from the community; and
- The Council's arrangements for managing and resourcing the production of Local Development Documents - see chapter 3.

### 1.10

The Local Development Scheme covers a three year period, and will be reviewed and rolled forward regularly. The Council produced its first Local Development Scheme in April 2005. This document comprises the first review of the Local Development Scheme for Knowsley, and covers the three year period from March 2007 to March 2010.

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<sup>1</sup> The current RSS was originally known as Regional Planning Guidance for the North West

## **Sustainability Appraisal and "appropriate assessment"**

### **1.11**

The Planning and Compulsory Purchase Act 2004 introduced a duty for Councils to promote "sustainable development". This will mean promoting:

- Social progress which meets the needs of everyone;
- Effective protection of the environment;
- Prudent use of natural resources; and
- Maintenance of high levels of economic growth and employment.

### **1.12**

Each new Local Development Document must be assessed using a process known as "sustainability appraisal". This will identify the key economic, social and environmental issues which are being tackled. The aim is to ensure that any necessary changes are made to each document, as it is being prepared, to maximise its contribution to sustainable development.

### **1.13**

The sustainability appraisal must also in most cases incorporate a Strategic Environmental Assessment (SEA). This will be a rigorous process under which the Council will need to assess the effects of an emerging plan on the environment and then mitigate and monitor such effects.

### **1.14**

Under European Union requirements (the Habitats Directive 92/43/EEC) Local Development Documents must, as they are being prepared, undergo a process of "appropriate assessment" (or "AA"). The purpose of an AA is to assess the impacts of a land-use plan against the nature conservation objectives of a "European Site"<sup>2</sup> and to ascertain whether it would adversely affect the integrity of that site. Although Knowsley does not contain any such sites, there are several in surrounding areas. All Local Development Documents in Knowsley will undergo "appropriate assessment" as they are being prepared.

## **Evidence base and monitoring**

### **1.15**

The Local Development Framework will be based on a comprehensive evidence base. This will identify key economic, social and environmental issues in the Borough. Each year an [Annual Monitoring Report](#) will be produced which will identify our performance in addressing the issues.

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<sup>2</sup> A "European site" in this context means a Special Protection Area (SPA), Special Area of Conservation (SAC) or a site which is on a draft list for protection as outlined in the Habitats Regulations 1994.

## CHAPTER 2

### STRUCTURE OF THE PROPOSED LOCAL DEVELOPMENT FRAMEWORK

#### 2.1

In broad terms the Local Development Documents in Knowsley will fall into the categories set out below (more detail on the role, status and timetable for production of each document is set out further on in this section).

- **"Saved" policies from the replacement Unitary Development Plan (UDP), June 2006.** The replacement UDP carries legal status as the "development plan" for Knowsley. It therefore carries considerable weight in all planning decisions. It comprises 82 individual policies, which will be "saved" until in most cases being replaced by new Development Plan Documents.
- **Development Plan Documents (DPDs):** These will progressively replace many of the UDP policies and also carry legal status as part of the "development plan". The main Development Plan Documents to be commenced in the period up to 2010 will include:
  - the Core Strategy;
  - A Site Allocations Development Plan Document; and
  - A Development Plan Document covering waste issues (prepared jointly with Halton, Liverpool, St Helens, Sefton and Wirral Councils).It will take about three to four years to produce each DPD and the above documents will be adopted in 2010.
- **The Proposals Map:** This will illustrate on an Ordnance Survey base the proposals for the development of land in Knowsley, including the allocation of individual sites. The current adopted Proposals Map is that in the replacement Unitary Development Plan, June 2006. Amendments will be made to this in 2010 on adoption of the DPDs listed above.
- **Supplementary Planning Documents (SPDs):** Supplementary Planning Documents will not have "development plan" status. They will provide detailed guidance to help implement policies in Development Plan Documents (with which they must comply). Those produced in the period up to 2010 will be based on the "saved" policies in the UDP.
- **Statement of Community Involvement (SCI):** This will set down standards for involving the community in the formulation of planning policy and in making decisions on planning applications for new development.
- **Annual Monitoring Report (AMR):** This is produced in December each

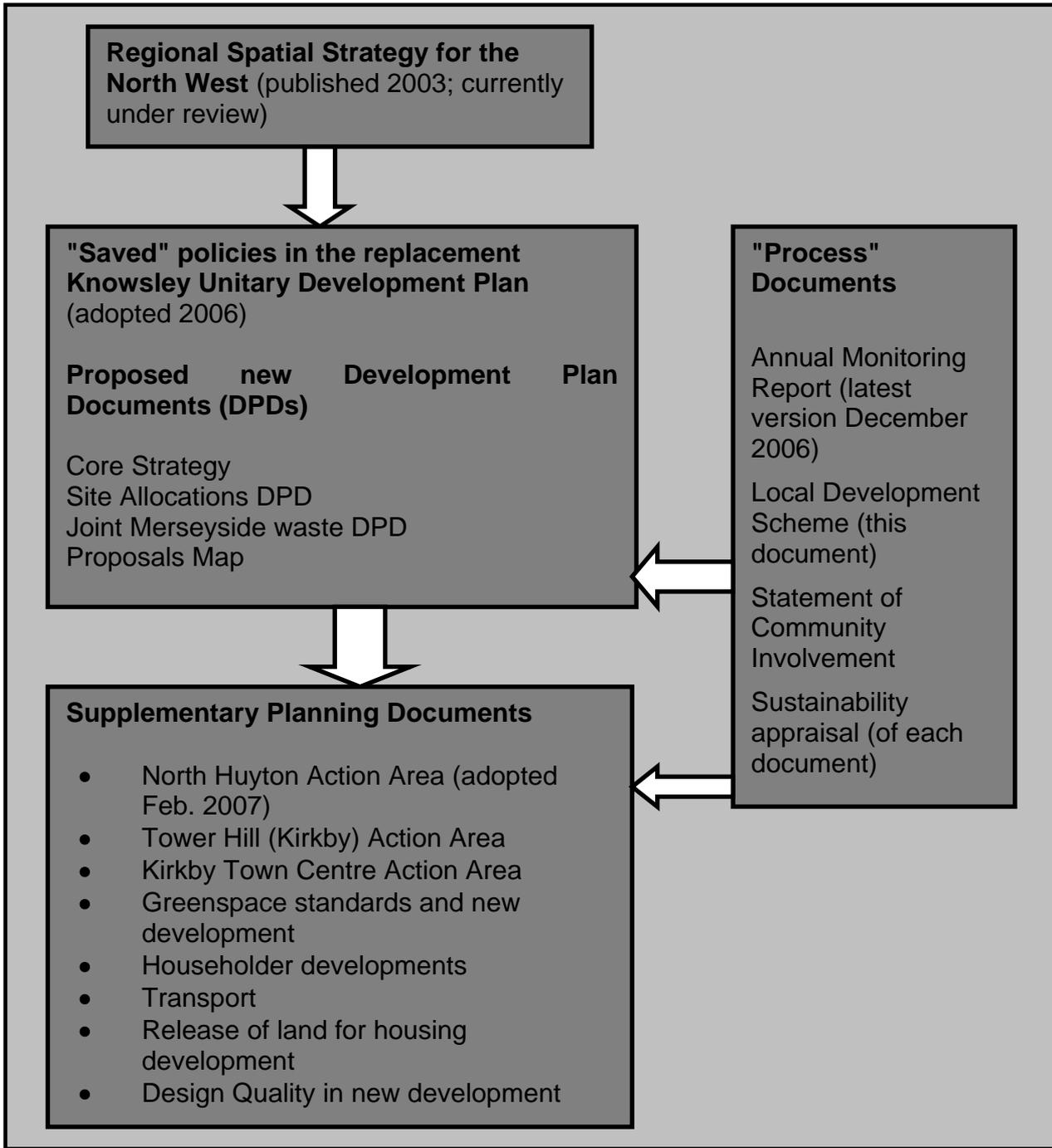
year and measures the effectiveness of the Local Development Framework in tackling the issues. It also identifies the Council's progress in producing new Local Development Documents. The Council's first AMR was produced in December 2005.

- **The Local Development Scheme (this document):** The Local Development Scheme identifies which other Local Development Documents will be produced and when.

## 2.2

The relationship of these different elements of the Local Development Framework is shown in figure 2.1 overleaf, and a further commentary follows describing in greater detail the proposed role of each document.

**Figure 2.1 - Structure of proposed Local Development Framework for Knowsley (2007-2010)**



Notes to figure 2.1:

1. Arrows indicate chain of conformity
2. Dates of adoption where known are stated; where a date is not given the document has yet to be adopted.
3. The SPD for Kirkby town centre may be produced as an interim planning statement - see para. 2.26 of this LDS

**Saved" policies from the replacement Unitary Development Plan (UDP), June 2006.**

**2.3**

The replacement Unitary Development Plan for Knowsley was adopted by the Council on 14th June 2006. Together with the currently approved Regional Spatial Strategy for the North West, it forms the statutory "development plan" for the Borough.

**2.4**

Under the Planning and Compulsory Purchase Act, the policies of the UDP may be "saved" for up to three years from adoption (i.e. up to June 2009). However, policies may be "saved" for longer than three years provided they are still up to date and compliant with the new planning system (any decision to "save" the policies for longer than three years is subject to the agreement of Government Office for the North West).

**2.5**

The replacement UDP comprises 82 policies. A full assessment has yet to be made concerning for how long each individual policy in the replacement UDP will be "saved". However, at this stage it is considered likely that:

- The vision, strategic objectives and core policies (set down in chapters 3 and 4 of the UDP) which set the overall direction of the Plan will be "saved" until 2010 at which point they will be replaced by the proposed new Core Strategy;
- The strategic policies (listed in the UDP as "part 1" policies) concerning housing, economic, retail/town centres, transport, Green Belt, urban greenspace, development quality, minerals, and environmental protection will also be "saved" until 2010 at which point they will be replaced by the proposed new Core Strategy;
- All the policies on waste management will be "saved" until 2010 when they will be replaced by the proposed new joint Merseyside Waste Development Plan Document (see below);
- The land allocations for housing, economic and shopping development (including policies H2, EC2, S4 and possibly others) would be "saved" until adoption of the new Site Allocations DPD in 2010; and
- More detailed development control policies in the Plan will (subject to the approval of Government Office for the North West) continue to be "saved" beyond 2009 provided they are still up to date. Any policies which are not replaced and which do not remain up to date will lapse on expiry of the three years in June 2009.

**2.6**

A more detailed assessment of the likely "life span" of each individual policy will be set down in the Council's next Local Development Scheme.

**Proposed new Development Plan Documents**

Proposed "Core Strategy"

**2.7**

The replacement UDP cannot statutorily cover the broad range of economic, social and environmental objectives required by the new planning system. The Council will therefore, in 2007, start to prepare a new "Core Strategy" Development Plan Document. This will replace the more strategic elements of the UDP, setting out a new vision, objectives, and spatial strategy, and covering topics such as housing, employment, transport, retail and town centres, cultural and sporting facilities, open space and biodiversity, use and management of natural resources, and design and built heritage.

**2.8**

The Core Strategy will need to be in general conformity with the Regional Spatial Strategy (see paragraph 1.8) and is likely to be adopted in 2010. It will show the broad locations for land use but will not in general identify detailed site specific land allocations. New site allocations will be set out in other Development Plan Documents and on the Proposals Map.

Joint Merseyside Waste Development Plan Document (DPD)

**2.9**

Agreement has been reached across the Merseyside sub-region by Halton, Liverpool, Knowsley, Sefton, St. Helens and Wirral Councils to prepare a joint Development Plan Document covering waste issues. The full title of this document will be the "Halton Council, Liverpool City Council, Knowsley Council, Sefton Council, St. Helens Council and Wirral Council Merseyside Joint Waste Development Plan Document" although it is referred to throughout this Local Development Scheme by its shortened title given at the heading of this paragraph. The joint Merseyside Waste DPD is Merseyside's preferred approach to implementing the principles of sustainable waste management for all waste streams.

**2.10**

Merseyside is a significant producer of waste. In 2005, the total waste arisings were estimated to be between 4.57 and 4.79 million tonnes comprising of a mix of municipal solid waste (19%); commercial and industrial waste (30%); construction, demolition and excavation waste (48%); and hazardous waste (3%).

**2.11**

European legislation, government targets, increasing waste generation, the need for improved environmental protection and rising public expectations all drive the need for rapid changes in our approach to managing waste. In particular, Merseyside needs to reduce its reliance on landfill by providing alternative facilities for recycling, reprocessing, treatment and disposal. The Regional Waste Strategy<sup>3</sup> sets overall objectives, mandatory targets and appropriate timescales for these changes, which are reinforced by draft Regional Spatial Strategy (RSS) policy.

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<sup>3</sup> "Regional Waste Strategy for the North West" North West Regional Assembly, September 2004

**2.12**

It is clear that significant investment will be required in new sustainable waste management facilities for all waste streams because landfill is the waste disposal option of last resort. The joint Merseyside Waste DPD will ensure the right mixes of sites are identified to maximise the potential for managing waste in a more sustainable way.

**2.13**

It is intended to produce the joint Waste DPD over the next three years for adoption by April 2010.

Proposed "Site Allocations" Development Plan Document

**2.14**

The Council proposes to produce a new Site Allocations Development Plan Document, starting in 2007. This will review the site allocations for housing, employment land and town centre uses which are currently set down in the replacement Unitary Development Plan. It is considered that these allocations will need to be reviewed for the following reasons:

- the new Regional Spatial Strategy (currently in draft form) is expected to require a significantly higher rate of housing development in Knowsley. New housing allocations may be needed to ensure that the higher rate of development takes place in the most sustainable locations; and
- there may also be a need to identify changes to employment sites; and
- The Council is currently investigating the possibility of extending the range of uses within and around Kirkby town centre - see paragraph 2.26 below.

**2.15**

It is proposed that consultation on the key stages of the new Site Allocations Development Plan Document will take place at the same time as the equivalent stages for the Core Strategy, between 2007 and 2010.

**The Proposals Map**

**2.16**

The adopted Proposals Map will be maintained as a free standing Development Plan Document. This will be updated every time a new Development Plan Document which allocates land is adopted. Examples of matters which are identified on the Proposals Map include sites allocated for new development (e.g. for housing, employment uses or town centre development), and areas to be protected from development such as the Green Belt.

**2.17**

The current adopted Proposals Map is that which forms part of the replacement Unitary

Development Plan (June 2006). The first revisions to the adopted Proposals Map are likely to be made in 2010 (following adoption of the proposed Site Allocations Development Plan Document and the joint Merseyside Waste Development Plan Document).

### **Proposed Supplementary Planning Documents**

#### **Supplementary Planning Documents for North Huyton Action Area and Tower Hill (Kirkby) Action Area**

##### **2.18**

The replacement UDP identifies five areas as Action Areas, suitable for comprehensive regeneration and development. These are at:

- Ravenscourt District Centre (Halewood);
- South Prescott;
- North Huyton; and
- Tower Hill (Kirkby); and
- Kirkby Town Centre.

##### **2.19**

In the case of the Ravenscourt (Halewood) Action Area the Council considers that adequate policy guidance is provided by an existing Supplementary Planning Guidance note. For South Prescott, the preparation of a Supplementary Planning Document is considered un-necessary as the re-development of this area is already well advanced and/or committed through existing planning permissions.

##### **2.20**

The Council has prepared Supplementary Planning Documents to guide the redevelopment of the Action Areas at North Huyton and Tower Hill (Kirkby). This is considered necessary due to the scale of the proposals affecting these areas, and their comprehensive nature.

##### **2.21**

The proposed mix of uses for each area is specified in policy H3 of the replacement UDP. North Huyton is a mainly residential area, the regeneration of which is being funded primarily through the government's New Deal for Communities programme. It is proposed that there will be comprehensive regeneration comprising the clearance of up to 1,200 existing dwellings (and their replacement with up to 1,450 new dwellings), together with the development of new schools, employment, leisure and community facilities.

##### **2.22**

Tower Hill (Kirkby) is also a mainly residential area but, whilst the problems here are similar to North Huyton, it is anticipated that change will be on a smaller scale, comprising the demolition of about 50 dwellings and replacement with approximately 300 dwellings.

**2.23**

These SPDs do not formally allocate land on the Proposals Map for development. They will, however, guide the development of each Action Area, covering such matters as the general location of development, open space requirements, design principles, the phasing of development etc. The North Huyton SPD was adopted by the Council in February 2007 and the SPD for Tower Hill (Kirkby) is due to be adopted in March 2007.

Supplementary Planning Document for Kirkby Town Centre

**2.24**

The replacement Unitary Development Plan identifies Kirkby town centre (in policy S4) as an Action Area suitable for comprehensive redevelopment for a range of shopping and other town centre uses. The original Local Development Scheme (March 2005) stated that the Council would produce a Supplementary Planning Document to guide the town centre regeneration (to be adopted in August 2006).

**2.25**

The Council has not progressed the Kirkby Town Centre Supplementary Planning Document as originally envisaged. This is because during a period of staff vacancies the Council had to progress other priorities including the adoption of the replacement Unitary Development.

**2.26**

The Council is now investigating the possibility of more ambitious proposals for the town centre. These may include a larger town centre area and also a wider range of uses than is proposed in the current Unitary Development Plan. For this reason the Council intends to produce, instead of an SPD, an Interim Planning Statement or "IPS" (a Supplementary Planning Document can not make new policy for the town centre as SPDs must be confined to explaining existing UDP policy). The IPS would not carry the same status as a Supplementary Planning Document but would nevertheless be a material consideration in determining any planning application. If for any reason the proposals which are currently being investigated do not proceed the Council will revert to producing a Supplementary Planning Document in accordance with current UDP policy.

**2.27**

In the event of the proposed uses falling outside the scope of the current Unitary Development Plan policy, the Council will also incorporate these in its Site Allocations Development Plan Document - see paragraph 2.14 above.

Other proposed Supplementary Planning Documents

**2.28**

The Council intends to produce new Supplementary Planning Documents covering the release of land for housing development, public open space standards, householder development and design quality in new development. These documents will provide detailed guidance for development control purposes, and are identified in the schedule of

proposed Local Development Documents (see Appendix 1).

### **2.29**

The Council will also publish a Supplementary Planning Document covering transport issues (including accessibility and car parking standards). This will be based on drafting work undertaken by officers from all the Merseyside authorities, which is intended to ensure a consistent approach across the six authorities. However, the document will, once drafted be passed to the individual authorities for customisation and adoption (as opposed to being produced as a joint Local Development Document).

### **Approach to "old style" Technical Advice Notes, Development Briefs and Supplementary Planning Guidance Notes.**

### **2.30**

Before the new legislation came into effect in 2004, the Council produced a range of technical advice notes. These are used to help determine planning applications and cover householder developments, shop fronts and advertisements, access for the less mobile, and security fencing. There is no statutory provision for these existing documents to be "saved" as Supplementary Planning Documents under the new system. These documents will remain as technical advice notes until they are replaced. The note on householder developments will be replaced by the new Supplementary Planning Document covering this type of development (to be adopted in 2007). The existing notes concerning shop fronts/advertisements, access for the less mobile, and security fencing will be retained. Relevant parts are likely to be referred to or incorporated as technical appendices into the Supplementary Planning Document covering Design Quality in New Development (expected to be adopted in 2008).

### **2.31**

The Council has produced a range of Development Briefs covering proposed development sites at Ravenscourt district centre (in Halewood); Bridgefield Forum (Halewood); Roscoes Wood (Huyton), the site of the former Asda Store (Huyton) and Shevingtons Lane, Kirkby. The Council sees no need to alter these existing Development Briefs, which will be kept in their existing form and will form material considerations in the determination of any planning applications in these areas

### **2.32**

A Supplementary Planning Guidance note covering line 1 of the proposed Merseytram network (linking Liverpool city centre with Kirkby town centre) was adopted by the Council in March 2004. Although there are currently funding difficulties with this scheme, the Council intends to retain this SPG. This is because the scheme remains in the Local Transport Plan and the Merseytram SPG will guide the future development of the scheme in the event of the funding difficulties being resolved.

### **Statement of Community Involvement (SCI)**

### **2.33**

The Statement of Community Involvement is currently being prepared, with a view to

being adopted in July 2007. The SCI will guide how the Council engages the community in future Local Development Documents and development control. It will build on existing well-established Council policies and practices which include its policy on the publication of planning applications. Existing networks (including the Knowsley Partnership and the Community Empowerment Network) have been actively engaged in preparing the Statement of Community Involvement.

### **Annual Monitoring Report**

#### **2.34**

The Council's most recent Annual Monitoring Report (AMR) was published in December 2006. Subsequent AMRs will be published each December and will:

- Specify whether Local Development Documents are being produced in accordance with the timetable and milestones in the Local Development Scheme;
- Assess the extent to which the objectives and policies within the Unitary Development Plan and Local Development Documents (and related targets set at national or regional level) are being achieved, and if not whether any changes to policy are needed as a result;
- Provide an up-to-date assessment of the evidence base, including relevant technical studies and other documents, and whether any new studies need to be carried out;
- Identify whether any updates to the Local Development Scheme are necessary for example as a result of a need arising to update a particular policy or document earlier than originally envisaged.

### **Processes and timescale for production of Local Development Documents**

#### **2.35**

Each new Local Development Document will undergo several stages when being produced. These will differ according to whether the document is a Development Plan Document or a Supplementary Planning Document. A summary of the main stages at which the public will be involved for Development Plan Documents and Supplementary Planning Documents is set out in figures 2.2 and 2.3 below (further details are given in the Council's Statement of Community Involvement).

#### **2.36**

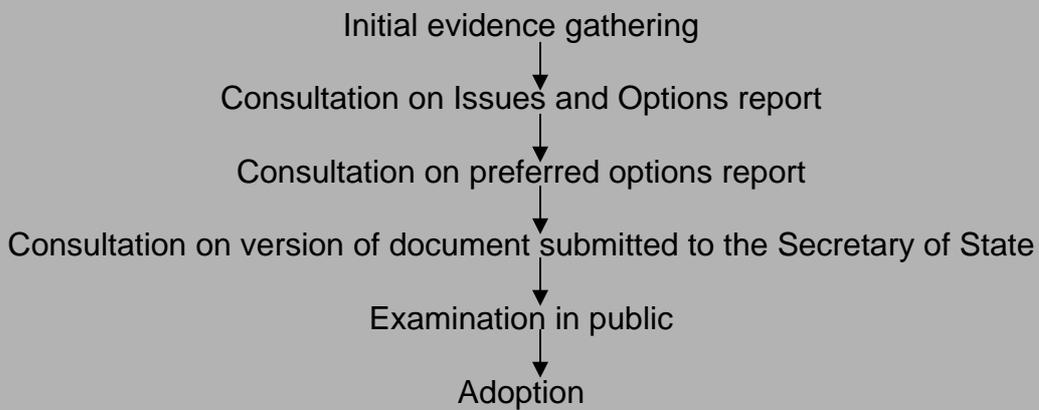
Sustainability appraisal will take place as an integral part of the whole process. In summary, for both Development Plan Documents and Supplementary Planning Documents the initial evidence gathering will be accompanied by an initial sustainability appraisal scoping report identifying the main economic, social and environmental issues to be addressed. The subsequent main consultation stages for both types of document will be accompanied by consultation on draft sustainability appraisal reports. This process is designed to ensure that the emerging document is amended as it is prepared to ensure that sustainability issues are fully addressed.

**2.37**

It should be noted that extensive consultation is also required to produce the Statement of Community Involvement. For this document the stages and milestones are similar to, but not identical to the process outlined above for Development Plan Documents. The Annual Monitoring Report does not undergo consultation but is submitted each December to the Secretary of State.

**Figure 2.2**

**Summary of main stages at which the public will be involved in preparation of Development Plan Documents**



**Figure 2.3**

**Summary of main stages at which public will be involved in preparation of Supplementary Planning Documents**



**2.38**

Work has already started on producing some of the new Local Development Documents. Full details of all new Local Development Documents to be produced over the period 2007 to 2010, together with details of when you may get involved in their preparation are set out in appendices 1 to 3.

## **CHAPTER 3**

### **PROGRAMME MANAGEMENT AND RESOURCES**

#### **Organisational Structure and Resources**

##### **3.1**

Planning services within Knowsley are delivered by the Planning, Housing and Building Control Division, which forms part of the Directorate of Regeneration and Neighbourhoods (DRN). The planning service itself comprises a range of teams involved in development control, building control, forward planning, and conservation functions.

##### **3.2**

The preparation of Local Development Documents and the management of the evidence base will be co-ordinated by the Forward Planning team. This team comprises a manager, one principal planner, one senior planner, and two other planners, plus a technical and administrative assistant. Additional help is available from colleagues in development control and conservation. Assistance is sought where necessary from officers from elsewhere in the Council, for example those involved in housing strategy, transport, economic development, environmental health, waste management, and leisure/open space provision. Specialist help on environmental matters is provided by the Merseyside Environmental Advisory Service (MEAS), based in Maghull.

##### **3.3**

The Council has an established practice of using consultants where necessary on planning policy matters, for example to establish the evidence base. The involvement of consultants may well increase, for example to help produce the evidence base for new planning documents and carry out sustainability appraisals.

#### **Corporate Approach to Performance and Financial Management**

##### **3.4**

Knowsley Council has well established corporate performance management processes. Key projects and processes which are important to the Council as a whole are identified in the Council's corporate plan. This is a three year plan which is reviewed annually. Performance in achieving targets is also published on an annual basis in the Best Value Performance Plan.

##### **3.5**

Business plans are produced on an annual basis within the Council's five Directorates. Key performance targets relating to specific services (e.g. planning) are identified in personal development reviews for staff involved in delivery of that service. Progress on achievement of targets is monitored regularly and reported to appropriate management meetings, with a view to addressing any shortfalls in performance.

### **3.6**

Budget planning is carried out on an annual basis and budgets are linked to key projects identified in the corporate and business plans. The ongoing requirements arising from the Planning and Compulsory Purchase Act will be considered along with other Council priorities in setting future year's budgets.

### **Project Management Arrangements for Local Development Documents**

### **3.7**

The production of Local Development Documents will be managed within the structure set down above. Overall accountability for ensuring the timely preparation of new Local Development Documents shall rest with the Head of Planning and the Strategic Planning Manager.

### **3.8**

A Local Development Framework Project Group (comprising the Head of Planning; the Strategic Planning Manager; a Principal Planner from the Forward Planning team; the Development Control Manager and the Principal Solicitor with responsibility for planning matters) meets approximately once per month to oversee the preparation of the Local Development Framework. More specific project groups will be set up as required to oversee the production of individual Local Development Documents.

### **3.9**

It is anticipated that consultants will be engaged on specific projects where there is a lack of expertise or capacity in house. Research work (for example the Merseyside urban capacity study and the Merseyside Green Belt Study) is also regularly undertaken at the Merseyside level to avoid duplication and ensure a consistent approach to issues which are important to the conurbation as a whole.

### **Decision Making Structures**

### **3.10**

Following the Local Government Act 2000, Knowsley Council has introduced the "Cabinet with Leader" model as it considers that this provides an effective and efficient decision making structure. Under the Council's constitution, decisions on any specific matter are made by one of the following:

- The full Council (comprising 63 Members); or
- A Cabinet (currently comprising 10 Members); or
- One of the Council's regulatory Committees (one of which - the Planning Committee - makes decisions on planning applications); or
- The Chief Officer (in consultation with the relevant Cabinet Member) with responsibility for the subject matter of the decision.

### **3.11**

Forthcoming major decisions which are likely to be made are included in a Forward Plan

of "key decisions" which is published monthly and covers a four month period. This gives notice to people with an interest in that matter that there is likely to be a decision concerning that issue. The Council has set up a number of Scrutiny Committees the role of which is to scrutinise significant decisions and performance matters.

### **3.12**

Decisions concerning Local Development Documents will be taken in accordance with the Local Authorities (Functions and Responsibilities)(England) Regulations 2000 (as amended). This means that some decisions (such as the submission and adoption of Development Plan Documents) will be reserved for full Council. Other decisions, such as the approval of Supplementary Planning Documents, will be taken by Cabinet. Some more minor decisions (e.g. on the pricing of documents, minor changes or other procedural matters) will be taken by the Executive Director of Regeneration and Neighbourhoods in consultation with the relevant Cabinet Member.

## **Stakeholder Engagement**

### **3.13**

There are well developed existing channels for community involvement in Knowsley. For example, the "Knowsley Partnership" comprises over 650 groups drawn from the public, private, voluntary and community sectors. Its aim is to work towards shared goals to improve the quality of life of local people. The Knowsley Partnership is underpinned by the work of Thematic Partnerships relating to - Community Safety, Economy and Employment, Learning, Health and Healthy Living, Housing and Environment and Children and Young People.

### **3.14**

Six Area Partnership Boards have been set up in Knowsley, which bring together key public, private, community and voluntary representatives with the aim of delivering better, more joined up public services across the borough. The Area Partnership Boards are able to call public meetings as and when necessary to discuss major issues affecting a particular area.

### **3.15**

The Knowsley Voice Citizens Panel comprises over 3,000 people, and is available to be consulted on key or strategic issues facing the Borough.

### **3.16**

The Knowsley Community Empowerment Network involves over 800 voluntary and community groups and provides a further potential channel to become involved in issues affecting their area or affecting particular issues (such as disability, crime, health or learning).

## **Approach to Management of the Evidence Base**

### **3.17**

The evidence base for Local Development Documents will be drawn from a number of

sources including:

- Published statistics covering issues such as such as population trends, economic and social trends, the performance of town centres etc.
- Technical studies, which will be carried out when required on issues such as land supply for housing and employment uses, housing needs, retail trends and the health of town centres, transport issues, open space and leisure provision, minerals and waste issues.
- Monitoring of development trends within the Borough.

### **3.18**

Technical studies which have recently been carried out or commissioned include the following:

- The "Knowsley Metropolitan Borough Council: Urban Capacity Study: Final Report" White Young Green, 2004 (a similar study has been completed for the Merseyside sub-region);
- The Knowsley MBC Housing Need and Market Demand Study, Experian Ltd, December 2004;
- The Merseyside Green Belt Study (including the Merseyside Economic Land Assessment), White Young Green (for the North West Regional Assembly), 2005;
- The Knowsley MBC Town Centre and Shopping Study, Chestertons plc 2002;
- Phase 2 habitat survey, 2003;
- Knowsley Open Space, Recreation and Sports Needs Assessment and Strategy, (PMP), April 2005; and
- Rural landscape character assessment (due to be completed by 2020 Knowsley in 2007).

### **3.19**

It is also anticipated that studies may be required concerning flood risk. The above studies will be reviewed and updated as necessary to inform the preparation of Local Development Documents. The Council intends to carry out these studies (and also produce sustainability appraisals) using a mix of in-house staff and consultancy input.

## **Risk Assessment**

### **3.20**

The main areas of risk in delivering Local Development Documents in accordance with the required timescales include: staff turnover; decision making delays; capacity of the Planning Inspectorate and other agencies to cope with demand nationally; the soundness of Development Plan Documents; legal challenge and programme slippage.

**3.21**

The Council has learnt much about managing these risks over the period since the first Local Development Scheme was published in April 2005. The table below shows, for each risk, the actual experience of Knowsley since then, and proposals for managing the risk in the future.

Table 3.1 Proposals for managing risks to achievement of Local Development Scheme milestones

<b><u>NATURE OF RISK</u></b>	<b><u>EXPERIENCE SINCE APRIL 2005</u></b>	<b><u>PROPOSALS FOR MANAGING THE RISK IN THE FUTURE</u></b>
STAFF TURNOVER:	Has been a problem for periods. Has been minimised by use of partnership working (for example in producing the joint Waste Development Plan document for Merseyside)	This will be managed as far as possible through the on-going review of staffing in relevant teams, through the use of agency and consultancy services where necessary and also through partnership working with nearby authorities to share work in common policy areas.
DECISION MAKING DELAYS	Not really a problem. Scrutiny Committee Working Party has been set up to guide initial stages of the production of the Local Development Framework	This risk will be managed by giving Members (including the relevant Scrutiny Committee - see "Decision Making Structures" above) the opportunity to get involved in policy formulation at an early stage, i.e. prior to the submission of formal documents to Cabinet for approval.
CAPACITY OF THE PLANNING INSPECTORS AND OTHER AGENCIES TO COPE WITH DEMAND NATIONALLY	Not a problem so far	At this stage, assumptions have had to be made about the exact availability of Planning Inspectors to hold the examinations but arrangements can be firmed up through the year and adjustments made when the Local Development Scheme is next reviewed.
SOUNDNESS OF LOCAL DEVELOPMENT DOCUMENTS:	Not a problem so far	The Council will minimise this risk by working closely with Government Office for the North West and the Planning Inspectorate at all milestone stages and in the run up to the submission of Local Development Documents.
LEGAL CHALLENGE:	Not a problem so far	The Council will minimise this risk by ensuring that Local Development Documents are "sound" and founded on a robust evidence base and well-audited stakeholder and community engagement processes.

## Knowsley Local Development Scheme March 2007

PROGRAMME SLIPPAGE:	There has been some programme slippage - see Annual Monitoring Report 2006 for details	The risk of programme slippage will be minimised by ensuring that the proposed milestones in the preparation of Local Development Documents are realistic and through the use of appropriate project planning/management techniques.
CHANGING CIRCUMSTANCES	Not a problem so far	The Council will minimise this risk by anticipating, insofar as is possible, any significant changes that will be needed to respond to emerging national or regional policy, or local regeneration initiatives.

## **APPENDIX 1)**

### **SCHEDULE OF PROPOSED LOCAL DEVELOPMENT DOCUMENTS FOR KNOWSLEY**

#### **Notes**

1. This table sets out the programme of Local Development Document preparation for three years i.e. up to March 2010. It also includes documents on which work will commence before that date but which will not be adopted until later in 2010.
2. In interpreting columns 6 to 10 it should be noted that different processes apply to the production of Development Plan Documents (DPDs) compared to Supplementary Planning Documents (SPDs). For DPDs, all of these columns apply, whereas for SPDs (which have simpler processes) only columns 7 and 10 apply. For SPDs, column 7 equates to the consultation stage on a draft SPD whereas for DPDs this column refers to the date for public participation on preferred options.

**KNOWSLEY LOCAL DEVELOPMENT SCHEME  
SCHEDULE OF PROPOSED LOCAL DEVELOPMENT DOCUMENTS 2007-2010**

Document Title	Status	Role and Content	Geographical coverage	Chain Of Conformity	Date for Public participation on issues and options	Date for Public participation on preferred options (or, in the case of an SPD, on the draft document)	Date for Submission to Secretary of State	Date for Examination in public	Proposed date for adoption
Statement of Community Involvement	Non-Development Plan Document	Will set out standards for community involvement in planning policy and development control decisions.	Borough-wide	Must conform with regulations.	April to July 2006 <b>(achieved)</b>	August/October 2006 <b>(achieved)</b>	January 2007 <b>(achieved)</b>	May 2007	July 2007
Core Strategy	Development Plan Document	Will set out vision, objectives and spatial development strategy for Knowsley.	Borough-wide	Must be in general conformity with Regional Spatial Strategy.	November/December 2007	September/October 2008	August 2009	March 2010	September 2010

**KNOWSLEY LOCAL DEVELOPMENT SCHEME  
SCHEDULE OF PROPOSED LOCAL DEVELOPMENT DOCUMENTS 2007-2010**

<b>Document Title</b>	<b>Status</b>	<b>Role and Content</b>	<b>Geographical coverage</b>	<b>Chain Of Conformity</b>	<b>Date for Public participation on issues and options</b>	<b>Date for Public participation on preferred options (or, in the case of an SPD, on the draft document)</b>	<b>Date for Submission to Secretary of State</b>	<b>Date for Examination in public</b>	<b>Proposed date for adoption</b>
Site Allocations Development Plan Document	Development Plan Document	Will review the proposed site allocations for housing, employment land, greenspace and town centre uses.	Borough-wide	Must be in general conformity with Regional Spatial Strategy and the Core Strategy.	November/December 2007	September/October 2008	August 2009	June 2010	December 2010

**KNOWSLEY LOCAL DEVELOPMENT SCHEME  
SCHEDULE OF PROPOSED LOCAL DEVELOPMENT DOCUMENTS 2007-2010**

<b>Document Title</b>	<b>Status</b>	<b>Role and Content</b>	<b>Geographical coverage</b>	<b>Chain Of Conformity</b>	<b>Date for Public participation on issues and options</b>	<b>Date for Public participation on preferred options (or, in the case of an SPD, on the draft document)</b>	<b>Date for Submission to Secretary of State</b>	<b>Date for Examination in public</b>	<b>Proposed date for adoption</b>
Joint Merseyside Waste Development Plan Document	Development Plan Document	Will be prepared jointly by the Merseyside authorities and will ensure that the Planning Authorities meet their contribution to delivering the identified needs of the region for sustainable management of waste	Merseyside-wide (including the districts of Halton, Knowsley, Liverpool, Sefton, St Helens and Wirral)	Must be in general conformity with Regional Spatial Strategy and with individual district Core Strategies.	March/April 2007	January/February 2008	September/October 2008	May/June 2009	April 2010

**KNOWSLEY LOCAL DEVELOPMENT SCHEME  
SCHEDULE OF PROPOSED LOCAL DEVELOPMENT DOCUMENTS 2007-2010**

Document Title	Status	Role and Content	Geographical coverage	Chain Of Conformity	Date for Public participation on issues and options	Date for Public participation on preferred options (or, in the case of an SPD, on the draft document)	Date for Submission to Secretary of State	Date for Examination in public	Proposed date for adoption
Tower Hill (Kirkby) Action Area	Supplementary Planning Document	Will describe the location, uses and phasing of development within the Tower Hill, Kirkby Action Area	Tower Hill Kirkby Action Area	Must comply with policy H3 of the Knowsley Replacement Unitary Development Plan.	N/A	November/December 2006(achieved)	N/A	N/A	March 2007
Kirkby Town Centre Action Area	Supplementary Planning Document (NB may be produced earlier as an interim planning statement - see paragraph 2.26 of this LDS)	Will describe the location, uses and phasing of development within the Kirkby Town Centre Action Area	Kirkby Town Centre Action Area	Must comply with policy S4 of the Knowsley Replacement Unitary Development Plan.	N/A	December 2007	N/A	N/A	July 2008

**KNOWSLEY LOCAL DEVELOPMENT SCHEME  
SCHEDULE OF PROPOSED LOCAL DEVELOPMENT DOCUMENTS 2007-2010**

<b>Document Title</b>	<b>Status</b>	<b>Role and Content</b>	<b>Geographical coverage</b>	<b>Chain Of Conformity</b>	<b>Date for Public participation on issues and options</b>	<b>Date for Public participation on preferred options (or, in the case of an SPD, on the draft document)</b>	<b>Date for Submission to Secretary of State</b>	<b>Date for Examination in public</b>	<b>Proposed date for adoption</b>
Greenspace standards and new Development	Supplementary Planning Document	Will describe how the policies for the protection/enhancement of greenspace and playing pitches in the replacement Unitary Development Plan will operate.	Borough-wide	Must comply with policies OS1 to OS5 of the Knowsley Replacement Unitary Development Plan.	N/A	June/July 2007	N/A	N/A	December 2007
Householder Development	Supplementary Planning Document	Will provide further guidance on proposals for extensions and alterations to residential properties	Borough-wide	Must comply with policy H8 of the Knowsley Replacement Unitary Development Plan.	N/A	June/July 2007	N/A	N/A	December 2007

**KNOWSLEY LOCAL DEVELOPMENT SCHEME  
SCHEDULE OF PROPOSED LOCAL DEVELOPMENT DOCUMENTS 2007-2010**

Document Title	Status	Role and Content	Geographical coverage	Chain Of Conformity	Date for Public participation on issues and options	Date for Public participation on preferred options (or, in the case of an SPD, on the draft document)	Date for Submission to Secretary of State	Date for Examination in public	Proposed date for adoption
Transport	Supplementary Planning Document	Will describe how the policies concerning transport in the replacement Unitary Development Plan will operate.	Borough-wide	Must comply with policies T1 to T9 of the Knowsley Replacement Unitary Development Plan.	N/A	June/July 2007	N/A	N/A	December 2007
Release of Land for Housing Development	Supplementary Planning Document	Will describe how the policy on the release of land for housing development (set down in policy H1 of the replacement Unitary Development Plan) will operate.	Borough-wide	Must comply with policy H1 of the Knowsley Replacement Unitary Development Plan.	N/A (although draft interim policy was consulted upon in April/May and November 2005)	November/December 2007	N/A	N/A	June 2008

**KNOWSLEY LOCAL DEVELOPMENT SCHEME  
SCHEDULE OF PROPOSED LOCAL DEVELOPMENT DOCUMENTS 2007-2010**

<b>Document Title</b>	<b>Status</b>	<b>Role and Content</b>	<b>Geographical coverage</b>	<b>Chain Of Conformity</b>	<b>Date for Public participation on issues and options</b>	<b>Date for Public participation on preferred options (or, in the case of an SPD, on the draft document)</b>	<b>Date for Submission to Secretary of State</b>	<b>Date for Examination in public</b>	<b>Proposed date for adoption</b>
Design Quality in New Development	Supplementary Planning Document	Will provide further guidance promoting high quality in new development .	Borough-wide	Must comply with policy DQ1 of the Knowsley Replacement Unitary Development Plan.	N/A	January/February 2008	N/A	N/A	September 2008

**APPENDIX 2**

**KNOWSLEY LOCAL DEVELOPMENT SCHEME- PROJECT PLAN**  
**2007-2010**











**APPENDIX 3)**

**PROFILES OF PROPOSED NEW**  
**LOCAL DEVELOPMENT DOCUMENTS**

**Document Title:                      Statement of Community Involvement (SCI)**

Role & Content:                      To identify the Council's standards and policies for engaging the community in plan making and development control processes.

Status:                                      Non Development Plan Local Development Document

Chain of Conformity:                      Must satisfy minimum requirements in the regulations.

Geographical Coverage:                      Borough-wide.

**Timetable (NB dates already achieved in bold; proposed milestones in regular text)**

Start of document preparation	<b>January 2006</b>
Preparation of draft Statement of Community Involvement (including consultation on emerging draft)	<b>April to July 2006</b>
Public Participation on Draft Statement:	<b>August/October 2006</b>
Preparation of submission statement	<b>October/December 2006</b>
Submission to Secretary of State:	<b>January 2007</b>
Pre Examination Meeting (NB may not be necessary):	March 2007
Examination in Public:	May 2007
Adoption and Publication	July 2007

**Arrangements for Production**

Organisational Lead	Council's Head of Planning Services.
Management Arrangements	Council's Local Development Framework Project Group to manage process.
	Decisions at key milestones will be made by the Council's Cabinet and/or the Executive Director in consultation with the Cabinet member for Regeneration and Neighbourhoods.
	Council's Economy and Employment Scrutiny Committee will be able to scrutinise decisions made at each stage.
Internal Resources	Council's forward planning and community planning teams.
External/stakeholder Resources	The Knowsley Partnership, Knowsley Community Empowerment Network and other stakeholder groups.
Approach to involving stakeholders and the community.	The above groups and the wider community will be involved at pre-draft, draft and submission stages.
Monitoring and Review Mechanisms	Stakeholders are to be regularly asked for their views on the effectiveness of involvement techniques. Any necessary changes will be identified in a subsequent review of the Statement of Community Involvement.

**Document Title:                      Core Strategy**

Role & Content:                      To set out the vision, objectives and spatial development strategy for Knowsley.  
 Status:                                      Development Plan Document  
 Chain of Conformity:                      Must be in general conformity with Regional Spatial Strategy.  
 Geographical Coverage:                      Borough-wide

**Timetable (NB dates already achieved in bold; proposed milestones in regular text)**

Start of document preparation	June 2007
Public participation on Issues and Options report	November/December 2007
Public Participation on Preferred Options report and sustainability appraisal	September/October 2008
Submission of Core Strategy and final sustainability appraisal to the Secretary of State	August 2009
Pre Examination Meeting	January 2010
Examination	March 2010
Adoption and Publication	September 2010

**Arrangements for Production**

Organisational Lead	Council's Head of Planning Services.
Management Arrangements	Council's Local Development Framework Project Group to manage process.
	Decisions at key milestones will be made by the full Council, Cabinet and/or the Executive Director in consultation with the Cabinet member for Regeneration and Neighbourhoods.
	Council's Economy and Employment Scrutiny Committee will be able to scrutinise decisions made at each stage.
Internal Resources	Council forward planning team with input from other teams on specific topics.
External/stakeholder Resources	Knowsley Partnership, Community Empowerment Network and Area Partnership Boards. Merseyside Environmental Advisory Service to provide advice on specialist environmental matters. Facilitators to run focus groups with stakeholders. Consultants to be engaged when necessary to update the evidence base and assist with sustainability appraisal.
Approach to involving stakeholders and the community.	The above groups and the wider community to be involved at Issues and Options, Preferred Options and Submission stages.
Monitoring and Review	Performance against key policy objectives is to be

Mechanisms

monitored annually. Any necessary revisions to policy are to be progressed through a subsequent review of the Core Strategy.

**Document Title:****Site Allocations Development Plan Document**

Role & Content:	To review the site allocations for housing, employment, greenspace and town centre uses.
Status:	Development Plan Document
Chain of Conformity:	Must be in general conformity with Regional Spatial Strategy and Core Strategy.
Geographical Coverage:	Borough-wide

**Timetable (NB dates already achieved in bold; proposed milestones in regular text)**

Start of document preparation	June 2007
Public participation on Issues and Options report	November/December 2007
Public Participation on Preferred Options report and sustainability appraisal	September/October 2008
Submission of DPD and final sustainability appraisal to the Secretary of State	August 2009
Pre Examination Meeting	January 2010
Examination	June 2010
Adoption and Publication	December 2010

**Arrangements for Production**

Organisational Lead	Council's Head of Planning Services.
Management Arrangements	Council's Local Development Framework Project Group to manage process.  Decisions at key milestones will be made by the full Council, Cabinet and/or the Executive Director in consultation with the Cabinet member for Regeneration and Neighbourhoods.  Council's Economy and Employment Scrutiny Committee will be able to scrutinise decisions made at each stage.
Internal Resources	Council forward planning team with input from other Council Divisions.
External/stakeholder Resources	Knowsley Partnership, Community Empowerment Network and Area Partnership Boards. Focus groups with stakeholders.
Approach to involving stakeholders and the community.	The above groups and the wider community to be involved at Issues and Options, Preferred Options and Submission stages.
Monitoring and Review Mechanisms	Performance against key policy objectives is to be monitored annually. Any necessary revisions to policy are to be progressed through a subsequent review of the document.

**Document Title:                    Joint Merseyside Waste Development Plan Document (\* NB see paragraph 2.9 for full title)**

**Role & Content:**                    A statement of the core sustainable waste management principles and policy including:

- How the Planning Authorities meet their contribution to delivering the identified needs of the region for all waste streams.
- How waste management will be considered alongside other spatial concerns, recognising the positive contribution waste management can make to the development of sustainable communities.
- Planned provision of new capacity with its spatial distribution based on clear policy objectives, robust analysis of available data and information and, an appraisal of options.

The Waste DPD will develop agreed criteria for the identification and allocation of sites suitable for new and enhanced waste management facilities for the identified waste management needs of Merseyside. This will include a list of allocations suitable for the location of different types of sustainable waste management facilities on a proposals map. These site allocations will be supported by site specific policies. Criteria based policies, consistent with the sustainable waste management objectives, will address wider waste planning issues such as speculative applications for unallocated sites.

**Status:**                                    Development Plan Document prepared jointly by the Merseyside authorities.

**Chain of Conformity:**                Must be in general conformity with the Regional Spatial Strategy and the individual district Core Strategies.

**Geographical Coverage:**            The districts of Halton, Knowsley, Liverpool, St Helens, Sefton and Wirral

**Timetable (NB dates already achieved in bold; proposed milestones in regular text)**

Start of document preparation	<b>April 2006</b>
Public Consultation on Issues and Options Report	March/April 2007
Public Participation on Preferred Options report and sustainability appraisal	January/February 2008
Submission with final sustainability appraisal to the Secretary of State	September/October 2008
Pre Examination Meeting	March 2009
Examination	May/June 2009

**Arrangements for Production**

Organisational Lead	<p>St. Helens Council is the lead District for the Waste DPD.</p> <p>The work will be co-ordinated and managed by the Merseyside Environmental Advisory Service on behalf of each District.</p>
Management Arrangements	<p>The Waste DPD Steering Group, with all six Districts represented, will consider all documents at all stages prior to Member approval and public consultation. Regular progress will be reported to the Merseyside District Planning Officers and Merseyside Leaders and Chief Executives.</p> <p>Each Council will consider the Waste DPD and sustainability appraisal through normal schemes of delegation for key milestones and outputs as agreed for each of the Local Development Frameworks. The exception to this is that Full Council approval of the joint Waste DPD will be required at the following stages: commencement; submission and adoption.</p>
Internal Resources External/stakeholder Resources	<p>Council forward planning team</p> <p>The Merseyside EAS Waste Planning Team will have responsibility for co-ordinating the Waste DPD preparation, also drawing on contributions from each of the six Merseyside Councils, Merseyside Policy Unit and Merseyside Waste Disposal Authority.</p>
Approach to involving stakeholders and the community.	<p>Consultation on the Waste DPD will be co-ordinated through each District's Statement of Community Involvement using existing networks, mechanisms and partnerships. Additional targeted consultation with key groups and sectors for the specific purpose of the Waste DPD will be set out in the Communications Strategy.</p>
Monitoring and Review Mechanisms	<p>The Waste DPD will be supported by annual monitoring progress report that will provide a consistent reporting mechanism to inform each District's Annual Monitoring Report.</p>

**Document Title:            Proposals Map (and Inset Maps)**

Role & Content:            A free standing document which will identify sites allocated for development and areas to which specific policies apply in "saved" development plans (namely the Knowsley Unitary Development Plan) and in new Development Plan Documents.  
Status:                        Development Plan Document  
Chain of Conformity:      Must be in conformity with the Core Strategy and other Development Plan Documents  
Geographical Coverage:    Borough-wide

**Timetable (NB dates already achieved in bold; proposed milestones in regular text)**

The Council intends to "save" the current Proposals Map in the replacement Unitary Development Plan (adopted June 2006) in its entirety up until 2010 (although it should be noted that Government Office approval for this will be needed as this extends beyond June 2009 i.e. beyond the three year period within which the UDP can be automatically "saved" in the new planning system).

In 2010 the Proposals Map will be amended to include any new or revised land allocations arising from the adoption of the following documents:

- The Joint Merseyside Waste Development Plan Document;
- The Site Allocations Development Plan Document.

**Arrangements for Production**

Will coincide with arrangements for the production of other Development Plan Documents.

**Document Title:****Kirkby Town Centre Action Area**

(NB May be produced as an interim planning statement; see paragraph 2.26 of this LDS)

Role & Content:	To describe the location, uses and phasing of development within the Kirkby town centre Action Area.
Status:	Supplementary Planning Document
Chain of Conformity:	Must comply with policy S4 of the Knowsley Replacement Unitary Development Plan (adopted in June 2006).
Geographical Coverage:	Kirkby Town Centre Action Area

**Timetable (NB dates already achieved in bold; proposed milestones in regular text)**

Start of document preparation	August 2007
Public participation on draft Supplementary Planning Document and sustainability appraisal report	December 2007
Council consideration of consultation responses	June 2008
Adoption and publication	July 2008

**Arrangements for Production**

Organisational Lead Management Arrangements	Council's Head of Planning Services Council's Local Development Framework Project Group to manage process. Decisions at key milestones will be made by the Council's Cabinet and/or the Executive Director in consultation with the Cabinet member for Regeneration and Neighbourhoods. Council's Economy and Employment Scrutiny Committee will be able to scrutinise decisions made at each stage.
Internal Resources External/stakeholder Resources	Council forward planning team Knowsley Partnership (LSP) and Community Empowerment Network. South Kirkby and North Kirkby Area Partnership Boards
Approach to involving stakeholders and the community.	The above groups and the wider community to be consulted on the draft Supplementary Planning Document and comments received taken into account before final document is published.
Monitoring and Review Mechanisms	Performance against key policy objectives is to be monitored annually. Any necessary revisions to policy are to be progressed through a subsequent review of the document.

**Document Title:                    Tower Hill (Kirkby) Action Area**

Role & Content:                    To describe the location, uses and phasing of development within the Tower Hill (Kirkby) Action Area.

Status:                                Supplementary Planning Document

Chain of Conformity:              Must comply with policy H3 of the Knowsley Replacement Unitary Development Plan (adopted in June 2006).

Geographical Coverage:          Tower Hill (Kirkby) Action Area

**Timetable (NB dates already achieved in bold; proposed milestones in regular text)**

Start of document preparation	<b>April 2006</b>
Public participation on draft Supplementary Planning Document and sustainability appraisal report	<b>November/December 2006</b>
Council consideration of consultation responses	<b>March 2007</b>
Adoption and publication	March 2007

**Arrangements for Production**

Organisational Lead	Council's Head of Planning Services
Management Arrangements	Council's Local Development Framework Project Group to manage process. Decisions at key milestones will be made by the Council's Cabinet and/or the Executive Director in consultation with the Cabinet member for Regeneration and Neighbourhoods. Council's Economy and Employment Scrutiny Committee will be able to scrutinise decisions made at each stage.
Internal Resources	Council forward planning team with input from housing strategy team.
External/stakeholder Resources	Knowsley Partnership (LSP), Community Empowerment Network and North Kirkby Area Partnership Board. Tower Hill stakeholder group. Developer partners to be appointed to finalise master planning exercise.
Approach to involving stakeholders and the community.	The above groups and the wider community to be consulted on the draft Supplementary Planning Document and comments received taken into account before final document is published.
Monitoring and Review Mechanisms	Performance against key policy objectives is to be monitored annually. Any necessary revisions to policy are to be progressed through a subsequent review of the document.

**Document Title:                    Greenspace Standards and New Development**

Role & Content:                    To describe how the policies for the protection/enhancement of the greenspace and playing pitches in the replacement Unitary Development Plan will operate.

Status:                                    Supplementary Planning Document

Chain of Conformity:                Must comply with policies OS1 to OS5 of the Knowsley Replacement Unitary Development Plan (adopted in June 2006).

Geographical Coverage:            Borough-wide

**Timetable (NB dates already achieved in bold; proposed milestones in regular text)**

Start of document preparation	<b>January 2007</b>
Public participation on draft Supplementary Planning Document and sustainability appraisal report	June/July 2007
Council consideration of consultation responses	September 2007
Adoption and publication	December 2007

**Arrangements for Production**

Organisational Lead                    Council's Head of Planning Services

Management Arrangements        Council's Local Development Framework Project Group to manage process.

Decisions at key milestones will be made by the Council's Cabinet and/or the Executive Director in consultation with the Cabinet member for Regeneration and Neighbourhoods.

Council's Economy and Employment Scrutiny Committee will be able to scrutinise decisions made at each stage.

Internal Resources                    Council forward planning team with input from the Council's Department of Neighbourhood Delivery.

External/stakeholder Resources    Knowsley Partnership (LSP), Community Empowerment Network, Area Partnership Boards.

Consultants have been engaged to provide an open space needs assessment.

Approach to involving stakeholders and the community.                    The above groups and the wider community to be consulted on the draft Supplementary Planning Document and comments received taken into account before final document is published.

Monitoring and Review                Performance against key policy objectives is to be

Mechanisms

monitored annually. Any necessary revisions to policy are to be progressed through a subsequent review of the document.

**Document Title:                      Householder Developments**

Role & Content:                      To provide further guidance on proposals for extensions and alterations to residential properties.  
 Status:                                      Supplementary Planning Document  
 Chain of Conformity:                      Must comply with policy H8 of the Knowsley Replacement Unitary Development Plan (adopted in June 2006).  
 Geographical Coverage:                      Borough-wide

**Timetable (NB dates already achieved in bold; proposed milestones in regular text)**

Start of document preparation	<b>January 2007</b>
Public participation on draft Supplementary Planning Document and sustainability appraisal report	June/July 2007
Council consideration of consultation responses	September 2007
Adoption and publication	December 2007

**Arrangements for Production**

Organisational Lead	Council's Head of Planning Services
Management Arrangements	Council's Local Development Framework Project Group to manage process. Decisions at key milestones will be made by the Council's Cabinet and/or the Executive Director in consultation with the Cabinet member for Regeneration and Neighbourhoods. Council's Economy and Employment Scrutiny Committee will be able to scrutinise decisions made at each stage.
Internal Resources	Council forward planning team with input from the Council's Development Quality Team.
External/stakeholder Resources	Knowsley Partnership (LSP), Community Empowerment Network, Area Partnership Boards. Agents involved regularly in submission of householder planning applications.
Approach to involving stakeholders and the community.	The above groups and the wider community to be consulted on the draft Supplementary Planning Document and comments received taken into account before final document is published.
Monitoring and Review Mechanisms	Performance against key policy objectives is to be monitored annually. Any necessary revisions to policy are to be progressed through a subsequent review of the document.

**Document Title:            Transport**

Role & Content:            To provide further guidance promoting sustainable forms of transport to serve new development

Status:                        Supplementary Planning Document

Chain of Conformity:      Will provide guidance on policies T1 to T12 of the Knowsley Replacement Unitary Development Plan (adopted in June 2006).

Geographical Coverage:    Boroughwide

**Timetable (NB dates already achieved in bold; proposed milestones in regular text)**

Start of document preparation	<b>June 2006</b>
Public participation on draft Supplementary Planning Document and sustainability appraisal report	June/July 2007
Council consideration of consultation responses	September 2007
Adoption and publication	December 2007

**Arrangements for Production**

Organisational Lead	Council's Head of Planning Services
Management Arrangements	Council's Local Development Framework Project Group to manage process. Decisions at key milestones will be made by the Council's Cabinet and/or the Executive Director in consultation with the Cabinet member for Regeneration and Neighbourhoods. Council's Economy and Employment Scrutiny Committee will be able to scrutinise decisions made at each stage.
Internal Resources	Council forward planning team with input from the Council's Development Quality and Transportation Teams.
External/stakeholder Resources	Knowsley Partnership (LSP), Community Empowerment Network, Area Partnership Boards. Other local authorities on Merseyside.
Approach to involving stakeholders and the community.	The above groups and the wider community to be consulted on the draft Supplementary Planning Document and comments received taken into account before final document is published.
Monitoring and Review Mechanisms	Performance against key policy objectives is to be monitored annually. Any necessary revisions to policy are to be progressed through a subsequent review of the document.

**Document Title:                      Release of Land for Housing Development**

Role & Content:                      To describe how the policy on the release of land for housing development will operate.  
 Status:                                      Supplementary Planning Document  
 Chain of Conformity:                      Must comply with policy H1 of the Knowsley Replacement Unitary Development Plan (adopted in June 2006).  
 Geographical Coverage:                      Borough-wide

**Timetable (NB dates already achieved in bold; proposed milestones in regular text)**

Start of document preparation	<b>February 2007</b>
Public participation on draft Supplementary Planning Document and sustainability appraisal report	November/December 2007
Council consideration of consultation responses	April 2008
Adoption and publication	June 2008

**Arrangements for Production**

Organisational Lead	Council's Head of Planning Services
Management Arrangements	Council's Local Development Framework Project Group to manage process. Decisions at key milestones will be made by the Council's Cabinet and/or the Executive Director in consultation with the Cabinet member for Regeneration and Neighbourhoods. Council's Economy and Employment Scrutiny Committee will be able to scrutinise decisions made at each stage.
Internal Resources	Council forward planning team with input from housing strategy team.
External/stakeholder Resources	Knowsley Partnership (LSP), Community Empowerment Network and Area Partnership Boards.
Approach to involving stakeholders and the community.	The above groups and the wider community to be consulted on the draft Supplementary Planning Document and comments received taken into account before final document is published.
Monitoring and Review Mechanisms	Performance against key policy objectives is to be monitored annually. Any necessary revisions to policy are to be progressed through a subsequent review of the document.

**Document Title:                      Design Quality in New Development**

Role & Content:                      To provide further guidance promoting high quality design in new developments  
Status:                                      Supplementary Planning Document  
Chain of Conformity:                      Will provide guidance on policy DQ1 of the Knowsley Replacement Unitary Development Plan (adopted in June 2006).  
Geographical Coverage:                      Boroughwide

**Timetable (NB dates already achieved in bold; proposed milestones in regular text)**

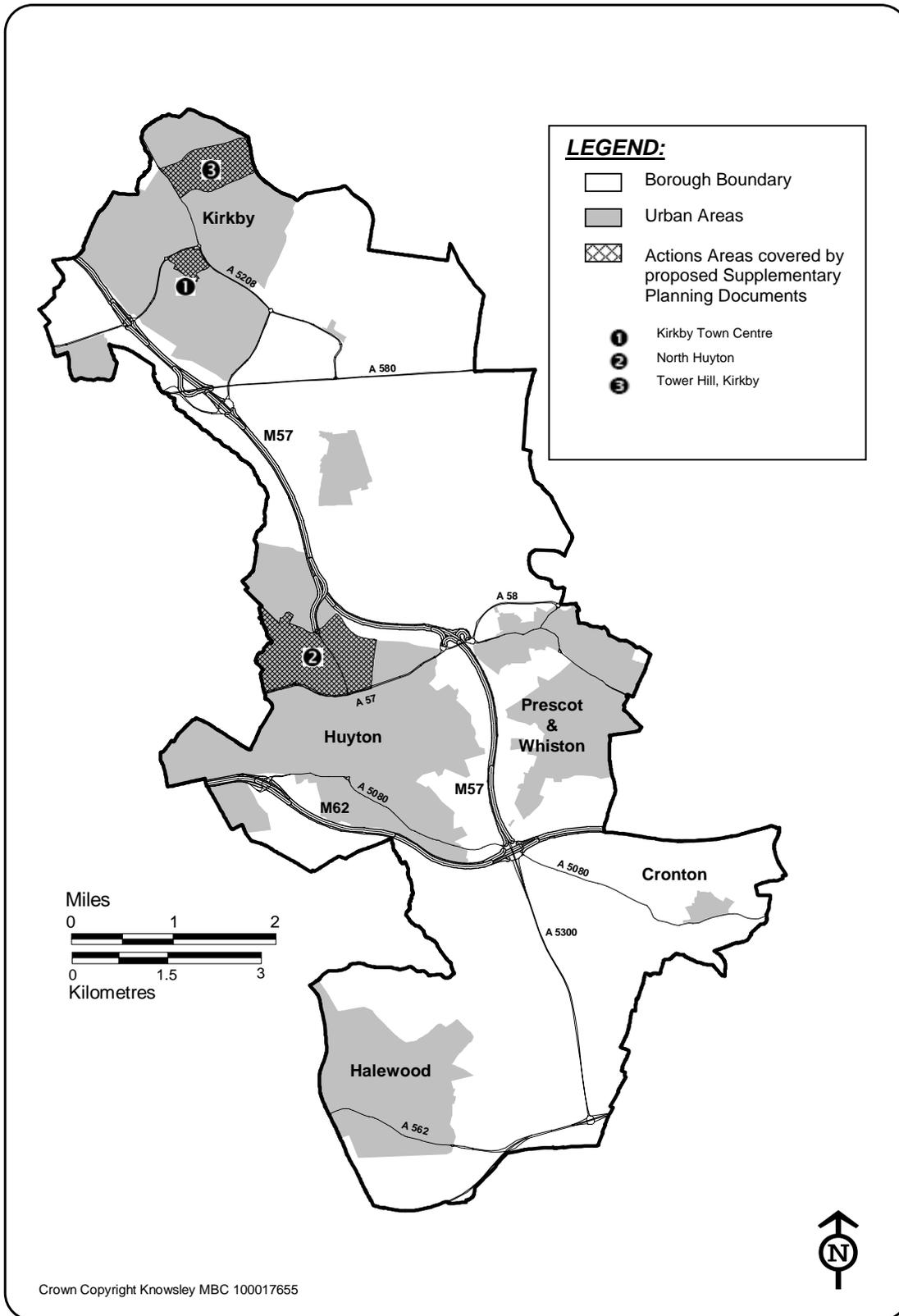
Start of document preparation	August 2007
Public participation on draft Supplementary Planning Document and sustainability appraisal report	January/February 2008
Council consideration of consultation responses	June 2008
Adoption and publication	September 2008

**Arrangements for Production**

Organisational Lead Management Arrangements	Council's Head of Planning Services Council's Local Development Framework Project Group to manage process. Decisions at key milestones will be made by the Council's Cabinet and/or the Executive Director in consultation with the Cabinet member for Regeneration and Neighbourhoods. Council's Economy and Employment Scrutiny Committee will be able to scrutinise decisions made at each stage.
Internal Resources	Council forward planning team with input from the Council's Development Quality Team.
External/stakeholder Resources	Knowsley Partnership (LSP), Community Empowerment Network, Area Partnership Boards. Consultants have already produced a Design Guide for Knowsley.
Approach to involving stakeholders and the community.	The above groups and the wider community to be consulted on the draft Supplementary Planning Document and comments received taken into account before final document is published.
Monitoring and Review Mechanisms	Performance against key policy objectives is to be monitored annually. Any necessary revisions to policy are to be progressed through a subsequent review of the document.

**APPENDIX 4)**

**GEOGRAPHICAL COVERAGE OF PROPOSED LOCAL DEVELOPMENT  
DOCUMENTS**



All proposed Local Development Documents will cover the whole of Knowsley apart from those shown on this map, which only cover parts of the Borough.